



# Ministry for the Environment, Sustainable Development and Climate Change

Finance & Administration Directorate

Transport Unit

Għammieri, Marsa

Malta

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## **Call for an Expression of Interest to provide the following service:**

### **SALE TALE QUALE OF UNSERVICEABLE VEHICLES AT THE TRANSPORT UNIT, GHAMMIERI, MARSA**

Expression of Interest: **1/2019**

Opening Date for Submissions: **16/07/2019**

Closing Date for Submissions: **26/07/2019 @ 10.00 hrs**

## **1.0 SCOPE OF EXPRESSION OF INTEREST**

### **1.1 Introduction**

1.1.1 The Transport Unit within the Finance & Administration Directorate at the Ministry for the Environment, Sustainable Development and Climate Change (MESDC), hereinafter referred to as the 'Contracting Authority', is hereby publishing this expression of interest for the sale of unserviceable vehicles and other metal scrap, their removal and proper disposal.

## **2.0 QUOTATION PROCESS**

### **2.1 Method of submission**

2.1.1 Expressions of Interest (EOI) should be submitted by the closing date listed above and are to be deposited at the Finance & Administration Directorate, Logistics and Support Section, Head Office, 6 Qormi Road, Santa Venera as per Clause 5.0.3.

2.1.2 The EOI shall be submitted by filling the requested details of **Section 1: Details of Bidder, Section 2: Financial Bid for sale tale quale of unserviceable vehicles, Section 3: Method of disposal and ALL relevant Permits issued by the Environment and Resource Authority (ERA) and Section 4: Declaration** attached to this document. Each EOI submitted must be duly signed by the bidder and, in the case of a Registered Company, stamped and signed by an authorised representative of the Company.

2.1.3 By submitting their offers, bidders shall be deemed:

- i) to have understood and accepted all the contents of the EOI document; and
- ii) to be able to carry out all the services included in the EOI document.

2.1.4 It is the bidders' sole responsibility to:

- i) read and understand the EOI document and submit an offer in accordingly;
- ii) familiarise themselves with the local conditions under which the contract is to operate and to correlate their observations with the requirements of the contract.

### **2.2 Award of EOI**

- 2.2.1 The Contracting Authority reserves the right to accept or reject any EOI, even the most advantageous one, and to annul the process and reject all EOIs at any time prior to the award of the EOI. In so doing the Contracting Authority shall not be liable to give any reason whatsoever.
- 2.2.2 The Contracting Authority will not accept responsibility for any expenses or loss which may be incurred by any bidder in the preparation of the EOI or the execution of any ensuing contract to perform the works.
- 2.2.3 Subject to Clauses 2.2.1 and 2.2.2, the Contracting Authority will issue a Letter of Intent in the favour of the bidder who submits the highest fully-compliant EOI.
- 2.2.4 The EOI will be awarded in one lot, to the highest priced offer and that is fully compliant with the EOI specifications and conditions.
- 2.2.5 Contractors will be informed by the Contracting Authority of the award of the EOI in writing.

### **3.0 EOI SPECIFICATIONS AND CONDITIONS**

- 3.0.1 This EOI is for the sale ‘tale quale’ of unserviceable vehicles and their removal from the premises indicated, as required by the Finance and Administration Directorate.
- 3.0.2 The completion period shall be of **two (2) weeks** as per Clause 3.2.4.
- 3.0.3 Bidders, or their sub-contractors, are required to be in possession of **ALL relevant Permits issued and required by the Environmental and Resources Authority (ERA) and in accordance with the method of disposal.** A copy of such permits should be submitted with the EOI and original produced upon request during the offers’ evaluation process.

### **3.1 Services required**

- 3.1.1 The unserviceable vehicles on sale ‘tale quale’ are listed on the **‘List of Vehicles for sale’ in Clause 4.0.** Bidders are to quote a lump sum for the whole lot of the vehicles listed therein.

3.1.2 The vehicles and plant should be carried away in one piece whenever possible, and no dismantling shall be carried out on or within the Transport Unit premises.

3.1.3 The successful bidder shall not leave at the Transport Unit premises any dismantled parts or any other debris resulting from the haulage and transportation operations.

### **3.2 Conditions**

3.2.1 The items on offer are listed below in Clause 4.0 and should be considered as one lot, and are thereafter referred to as vehicles, plant or items.

3.2.2 Bidders are advised to view all items on offer, to understand the condition of items on offer. They may inspect the vehicles and other material at the Transport Unit, Għammieri, Marsa on Friday 19<sup>th</sup> July at 09.00hrs.

3.2.3 The rates quoted shall be for the whole lot of vehicles, plant and other scrap. The contractor is to quote the amount payable to the Finance & Administration Directorate for the purchase of these items. Consideration of all expenses which will be incurred during their removal must be considered by the contractor when quoting, as the Directorate will not entertain any invoices presented by the successful bidder.

3.2.4 The contractor is to undertake to dispose of these vehicles and plant within **two (2) weeks** from date of the Letter of Acceptance of quotation issued by the Contracting Authority upon signing of Contract Agreement.

3.2.5 The successful bidder will be responsible for providing all equipment necessary for the removal of these items. Transportation of these items will be carried out in coordination with the Officer-in-Charge of the Transport Unit, Għammieri, Marsa so as not to hinder the daily works being carried out at the premises.

3.2.6 The successful bidder shall pay the quoted sum at the Cash Office of the Finance & Administration Directorate, MESDC Offices, 6, Triq Ħal Qormi, Santa Venera within **five (5) working days** from receipt of the Letter of Acceptance of quotation.

3.2.7 The successful bidder, after having paid the sum as per Clause 3.2.6, shall immediately call at the Logistics and Support Section, MESDC Offices to sign the Letter of Acceptance.

The Contractor would have to present the payment receipt and copy of signed contract to the Officer-in-Charge at the Transport Unit, Għammieri, Marsa to be permitted to remove the unserviceable vehicles and plant.

- 3.2.8 In the event that the contractor fails to remove these items within the stipulated time as per clause 3.2.4, a daily penalty of €30 (thirty euros), including weekends and public holidays, will be charged to the contractor for every day after the stipulated two-week period until the items are removed.
- 3.2.9 The contract would be considered as having been abandoned if the contractor fails to start the removal of the unserviceable items within the period of two (2) weeks stipulated in the Letter of Acceptance. Once the contract is considered as abandoned, the contractor will not be allowed to carry out the work, the sum paid will be forfeited, and the contract will henceforth be awarded to the next best bidder.
- 3.2.10 The contract would also be considered as having been abandoned if the successful bidder fails to pay the quoted sum as specified in clause 3.2.6. The contract will then be given to the next best bidder.
- 3.2.11 The contractor is to ensure disposal of these items without causing oil or fuel spillages and without causing any other inconvenience at the Transport Unit premises at Għammieri, Marsa.
- 3.2.12 The contractor shall assume full responsibility and accountability, according to the current legislation concerning the health and safety of his/her employees and/or sub-contractors, including any third parties involved in the execution of this contract. In the event of unsafe working practices, the contractor will be stopped and compelled to rectify these practices.
- 3.2.13 The contractor shall be responsible for any damages caused to Government property or third parties during the removal of the unserviceable vehicles.

3.2.14 The contractor must produce within two weeks from the start of work a **destruction certificate** for each vehicle of Category M1 and N1 and all other heavy vehicles disposed of.

3.2.15 No Government employee is allowed to tender.

#### 4.0

Sale of Unserviceable vehicles at MESDC 2019 – Lot 1					
Item	Description	Make	Model	YOM	Reg. No.
1	Car - Saloon	Toyota	Corolla	1992	GVN413
2	Car	TATA	Safari	2001	GVN446
3	Car - Saloon	Toyota	Sprinter	1994	GVN065
4	Jeep	Jeep	Cherokee	1996	GVN344
5	Car - Saloon	Renault	Megane Classic	2000	GVN591
6	Car- Saloon	Honda	Accord	2000	GVN595
7	Car-Saloon	Nissan	Sunny	1994	GVN089
8	Van	Daihatsu	Hi-Jet	1993	GVH191
9	Mechanical Shovel	Fiat	Hitachi	1999	GVH529
10	Truck	Transit	Tipper	2007	GVH196

#### LIST OF ITEMS FOR SALE

4.0.1 The description of the vehicles, plant or other items on offer are listed below and are considered as one lot.

#### 5.0 APPLICATION PROCEDURE

5.0.1 Properly filled in Section **Section 1: Details of Bidder**, **Section 2: Financial Bid for sale tale quale of unserviceable vehicles**, **Section 3: Method of disposal and ALL relevant Permits issued by the Environment and Resource Authority (ERA) and Section 4: Declaration** must be submitted together with the documentation as per Clause 3.0.3.

5.0.2 Failure to submit any of the documents mentioned above shall lead to automatic disqualification.

5.0.3 Documents as mentioned above must be deposited by hand in the tender box provided at the:

**Ministry for the Environment, Sustainable Development and Climate Change  
Finance and Administration Directorate  
Logistics and Support Section,  
MESDC Permanent Secretariat Offices,  
6, Qormi Road  
St. Venera SVR 1301**

by the closing time and date indicated in this document and in the advert as published in the Government Gazette.

**5.0.4 By the closing time and date, ALL offers must be physically deposited in the tender box provided at the Logistics and Support Section. Any tender document delivered / received after the lapse of the closing time and date shall be considered as a late submission. Late submissions shall not be accepted.**

5.0.4 Submissions shall be contained in a sealed envelope. The Advert Number must be clearly marked on the outside of the envelope. Submissions by recorded delivery, that is submissions delivered via the official postal/courier service, must be hand delivered to the Contracting Authority Offices at the above address and hand deposited in the tender box **before** the closing date and time. **Any other method of submission shall NOT be accepted.**

## **6.0 NOTIFICATION OF AWARD OF CONTRACT FOR SERVICE**

6.0.1 The Contracting Authority shall notify in writing the successful bidder that his/her bid has been recommended by the Selection Committee.

6.0.2 All applicants shall be notified with the outcome of the evaluation process. In all instances, procedure shall be regulated pursuant to the Data Protection Act and any other relevant legislation.

**Section 1: Details of Bidder**

**Reference No:** MESDC 277/2019

**Name and Address of Contracting Authority:** Finance & Administration Directorate  
Transport Unit  
MESDC Head Office  
6, Qormi Road, Santa Venera

**PROVISION OF SALE TALE QUALE OF UNSERVICEABLE VEHICLES AT THE TRANSPORT UNIT  
GHAMMIERI, MARSA**

**Expression of Interest No:** 1/2019

**Name of Bidder** \_\_\_\_\_

**Address** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Trading Licence No.** \_\_\_\_\_ **Valid up to** \_\_\_\_\_

**E-mail address** \_\_\_\_\_

**Mobile - Tel No./s** \_\_\_\_\_

**VAT Registration No.** \_\_\_\_\_

**Signature** \_\_\_\_\_

**ID Card No.** \_\_\_\_\_



## **Section 2: Financial Bid for sale ‘tale quale’ of unserviceable vehicles**

### **Lump sum for the whole lot of unserviceable vehicles on sale as tale quale as outlined in the Expression of Interest No 1/2019**

N.B. – Three decimal points do not exist as currency; therefore, such offers cannot be accepted. Offers are to be submitted up to two decimal points.

<b>Description</b>	<b>Lump sum including taxes, other duties &amp; discounts <u>but</u> exclusive of VAT</b>
	<b>Amount in Euro (€)</b>
<p>Sale of vehicles, plant and other items as listed in Clause 4.0, their removal and disposal of same as per specifications. Destruction certificate must be provided for each M1 and N1 vehicle and for other heavy vehicles.</p>	<p style="text-align: center;">€ _____</p> <p style="text-align: center;"><b>Amount in words:</b></p> <p>-----</p> <p>-----</p> <p>-----</p> <p>-----</p>

### **The above amount must not be broken down further**

Notes:

- (a) Tenderers are reminded that the Contracting Authority is entitled to reject any offer which is considered to be abnormally low according to Regulation 29 (1)(2) & (3) of LN296/2010
- (b) The Contracting Authority is entitled to reject any offers, which do not include ALL relevant permits issued and required by the Environmental and Resource Authority (ERA) and in accordance with the Method of Disposal.
- (c) The Contracting Authority is entitled to reject any offers, for which Method of Disposal will not be in accordance with guidelines issued by the Environmental and Resource Authority (ERA).

**Section 3: Method of Disposal and ALL relevant Permits issued by the  
Environment and Resource Authority (ERA).**

**Method of Disposal**

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**Relevant Permits in accordance with the Method of Disposal**

Permit	Permit Number	Expiry Date of Permit

**Section 4: Declaration**

I, hereby undertake to remove the items listed in Clause 4.0 within two (2) weeks from date of Letter of Acceptance of the EOI and dispose or recycle them in a proper manner according to local legislation. I will provide a destruction certificate for each type of vehicle of Category M1, N1 and for all other heavy vehicles taken from the Transport Unit premises.

Name of Tenderer: \_\_\_\_\_

ID No.: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_